



Registration Revision Form

(Course ADD / DROP)

Once registered, students may revise their registration by adding and/or dropping course(s) within a specified period of time as listed in the Taylor Academic Catalogue. Students should consult the Calendar of Events in the Taylor Academic Catalogue for these Registration Revision deadlines.

Student Name: _____ Student ID Number: _____

Program of Studies: _____ Faculty Advisor: _____

Student Email Address: _____

DROP Course(s)

If dropping this course(s) results in 'zero' credit & 'zero' audit hours, you will need to fill out the

Notification of Withdrawal (Program or Semester) Form

Course Code	Course Name	Academic Year	Semester	Credit	Audit
<i>e.g. BL 401</i>	<i>Biblical Literature II</i>	<i>2016-2017</i>	<i>Fall</i>	✓	✓

ADD Course(s)

Course Code	Course Name	Academic Year	Semester	Credit	Audit
<i>e.g. BL 401</i>	<i>Biblical Literature II</i>	<i>2016-2017</i>	<i>Fall</i>	✓	✓

Change Credit Course to Audit Course (See Catalogue for Deadline)

Course Code	Course Name	Academic Year	Semester	Audit
<i>e.g. BL 401</i>	<i>Biblical Literature II</i>	<i>2016-2017</i>	<i>Fall</i>	✓

Student's Signature: _____ Date: _____

Office Use Only

Date Received: _____ Date Processed: _____ Processed By: _____ Academic Year: _____

- Jenzabar Term: _____ Current Hours: Credit _____ Audit _____ Changed Hours: Credit _____ Audit _____
- Jenzabar Term: _____ Current Hours: Credit _____ Audit _____ Changed Hours: Credit _____ Audit _____
- Jenzabar Term: _____ Current Hours: Credit _____ Audit _____ Changed Hours: Credit _____ Audit _____
- Jenzabar Term: _____ Current Hours: Credit _____ Audit _____ Changed Hours: Credit _____ Audit _____

- Confirmation Email: Student Email Notification: Faculty Advisor Email Notification: Instructor Email
- Original to Registrar's Office Copy to Business Office

NOTE: This Registration Revision Form can be submitted via one of the following methods:

1. **E-mail:** Admissions@Taylor-Edu.ca If submitting this form electronically, fill out and save a copy of this form to your computer, then attach the completed file to an email to the above address. **NOTE:** For users on certain computers or browsers, you may need to save this form to your computer by using the 'PRINT' function. Simply choose 'PRINT' then change the 'DESTINATION' (printer) to 'SAVE AS PDF'.
2. **Fax:** (780) 436-9416
3. **Print and Mail to:** Taylor Seminary 11525-23 Avenue NW, Edmonton, AB T6J 4T3