

VANGUARD - TAYLOR SCHLAM MEMORIAL COLLECTION

WEBSITES

www.taylor-edu.ca/seminary/library

Under "Seminary", click "LIBRARY" to:

- Learn more about the Vanguard-Taylor Schalm Memorial Collection Agreement.
- Link to the library/NEOS catalog.
- Link to the electronic databases.

www.vanguardcollege.com/library

Under "Current Students", click "LIBRARY" to:

- Learn more about the Library's physical space.
- Learn more about the Library staff.
- See current hours of operation.
- Use some other Web Resources.
- Link to the library/NEOS catalog (online resource database).

VANGUARD LIBRARY HOURS OF OPERATION **Subject to Change*

School Year (Sept-Apr*)

Monday - Thursday 8am-10pm (Please ring buzzer once by faculty entrance after 4:30pm)
Friday 8am-4pm
Saturday & Sunday CLOSED
Statutory Holidays CLOSED

Summer Break (May-Aug*)

Monday, Wednesday, Friday 9am-2pm
Tuesday & Thursday CLOSED
Saturday & Sunday CLOSED
Statutory Holidays CLOSED

Spring (May*)

Monday - Friday 8am-4pm
Saturday & Sunday CLOSED
Statutory Holidays CLOSED

Summer (Aug*)

Monday - Friday 8am-4pm
Saturday & Sunday CLOSED
Statutory Holidays CLOSED

CONTACT INFORMATION

Vanguard College, 12140 - 103 Street NW, Edmonton, Alberta T5G 2J9

Brad Fawcett, Director

780-452-0808 ext.123

library@vanguardcollege.com

Karina Dunn, Library Assistant

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FEES & FINES

- External Borrower's Card \$25 (Free for alumni and pastors)
- Late material \$1.00/day each. (Payable at any NEOS library)
- Lost or damaged material \$150 (Payable at the material owning library)
- Replacement Library Card \$15
- Borrowing privileges are suspended when fines exceed \$50.00

BORROWING CONDITIONS

<i>Item Type</i>	<i>Borrowing Period</i>	<i>Renewals</i>	<i>Overdue Fine</i>
Books	2 weeks	4	\$1.00/day
DVD's & CD's	1 week	None	\$1.00/day
Reserve	1 day	None	\$1.00/day
Reference	None	None	None
Magazines	None	None	None

NEOS LIBRARY CONSORTIUM

- The NEOS Library Consortium allows access to over 10 million books and journals. They can be delivered directly to Taylor's Main Office or to Vanguard's library.
- Taylor Seminary as well as the Vanguard College Library remain members of NEOS, which is a large group of academic, government and hospital libraries within the greater Edmonton area that share an integrated online catalogue and resources.
- In this way, Taylor's students continued access to the Schalm Memorial Collection, and borrowing privileges with the Vanguard College Library is facilitated by the NEOS system.
- The courier travels between Taylor and Vanguard every Monday, Wednesday, and Friday unless the day falls on a holiday, in which case the delivery will be made the following regularly scheduled day.
- Therefore books from Vanguard (or any other NEOS library) can still be checked out and/or returned at Taylor College and Seminary.
- Books from Vanguard or any other NEOS library can be requested using the online catalogue, or checked out in person from the owning library. <http://neos.library.ualberta.ca>.
- Books requested from NEOS libraries normally arrive within 2-3 business days and are held at the requested location library for 5 days. An automatic e-mail notification will be sent when the book arrives. The requested items must be picked up within the week or they are returned to the owning library.
- You may borrow from and return books to any library within NEOS without charge. See list of member libraries, locations, and hours: <http://www.neoslibraries.ca/member-libraries/>
- These NEOS privileges are only accessible for current students of Taylor Seminary or Vanguard College. External borrowers cannot place holds or borrow from other libraries with their Vanguard College Library External borrower card.

ONLINE CATALOGUE

<http://www.taylor-edu.ca/seminary/library>

Also accessible at: www.vanguardcollege.com

NEOS Online Catalogue

The NEOS catalogue can be accessed from any computer on the Internet.

Use the online catalogue to:

- **Search** for books within Vanguard and NEOS.
- **Request** books from Vanguard or other NEOS libraries.
- Use the “**My Account**” feature of the catalogue to:
 - See what items you have signed out.
 - Renew books.
 - See any fines owing.
 - See the status of any books you may have requested.
 - Cancel a request if you no longer need it.
 - Change your PIN (*please note – after changing it will be 24 hours before you can place holds again*).

When using the “**My Account**” feature, your personal ID is your **library card barcode number**.

Request that your PIN be emailed to you or ask at the circulation desk.

For searching items:

Select “Vanguard” in the drop down menu to search the Schalm Memorial Collection and Vanguard collection specifically. Search by title, author, subject, etc.

ONLINE DATABASES [*Electronic databases that provide access to thousands of electronic journals*]

The library subscribes to a variety of electronic databases. These databases contain citations, abstracts, and/or full-text articles. If you require assistance in using the databases, please ask library staff for help.

Campus Databases

At www.taylor-edu.ca go to the library page and click on the “Online Database Search” link to see the list of databases we have available. Please note that you can also access the databases from off campus.

EBSCO

Once you have clicked on “EBSCO Search”, choose your subject area(s) or check “select all” and then click “Continue”.

Username: VANGUARD

Password: VANGUARD

Click “Continue”

This brings you to the search engine in which you can enter as specific or broad of terms as you like.

Also accessible at: <http://www.vanguardcollege.com>

Click on Current students, then under LIBRARY click on “EBSCO search”.