

## **TAYLOR SEMINARY GUIDELINES FOR DIRECTED STUDIES**

### **PURPOSE**

Directed Studies provide students with opportunities to explore areas of special interest not covered in the regular curriculum. They are considered a privilege rather than a right and require the consent of a faculty member as a supervisor and the approval of the Academic Dean in consultation with the Academic Advisor and Registrar.

### **ELIGIBILITY**

1. Students must be enrolled in a degree program and have completed at least 18 credits at Taylor Seminary.
2. Students must have maintained a GPA of 2.70 or better.
3. Students may apply a maximum of six credits for Directed Studies toward a degree program.

### **NATURE**

Depending on the project, one to three credits will be granted for a directed study. Directed Studies may take the form of research courses or reading courses.

1. For each hour of credit in a **Research** course, the student will be expected to:
  - Complete at least 500 pages of reading for each credit
  - Meet with the supervisor twice at appropriate intervals, and
  - Present the results of the research in a major research paper of at least 5500 words per credit
2. For each hour of credit in a **Reading** course, the student is expected to:
  - Complete at least 900 pages of reading for each credit
  - Meet with the supervisor twice at appropriate intervals, and
  - Submit critical reading reports, of at least 3000 words per credit, on the material read

### **PROCEDURE**

1. Students wishing to enrol in a Directed Study course should first secure the consent of a faculty member to serve as supervisor. Projects should fall into the area of specialization of the faculty member.
2. The attached application form should be completed in consultation with the supervisor.
3. The application may be submitted by the student to the Academic Advisor who will forward it to the Academic Dean for approval.
4. If the application is approved, the student will be registered for the course. It should be noted that Directed Studies are subject to the regulations which govern other courses, particularly in regard to beginning/ending dates, withdrawals, and incompletes. The dates are listed on the Taylor website.

### **PAYMENT**

1. The cost is based on the current rate as stated on the website.
2. Directed Studies are included in the full-time tuition cap.

**APPLICATION FOR DIRECTED STUDY**

Full Name:

Student ID Number:

Email:

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***Please mark all relevant boxes:***

This will be a...       Research Course       Reading Course

Credits:

Supervisor:

Project to begin:       Fall       Winter       Spring       Summer

Anticipated Completion Date:

Description of Project:

Syllabus Attached:       Yes       No

Student Signature:

Date:

Supervisor's Signature:

Date:

***For Office Use Only***

Number of Directed Study credits taken already:

Number of credits completed at Taylor Seminary:

Cumulative GPA:

Academic Dean Signature:

Date:

Registrar Signature:

Date:

Course Number:

Course Name: