



TAYLOR
SEMINARY

TAYLOR SEMINARY GUIDELINES FOR DIRECTED STUDIES

PURPOSE

Directed Studies provide students with opportunities to explore areas of special interest not covered in the regular curriculum. They are to be considered a privilege rather than a right and require the consent of a supervisor and the approval of the Academic Committee.

ELIGIBILITY

1. Students must be enrolled in a degree program and have completed at least 18 credits at Taylor Seminary.
2. Students must have maintained a GPA of 2.70 or better.
3. Students may apply a maximum of six credits for Directed Studies toward a degree program.

NATURE

Depending on the project, one to three credits will be granted for a directed study.

Directed Studies may take the form of research courses or reading courses.

1. For each hour of credit in a **Research** course, the student will be expected to:
 - complete at least 500 pages of reading for each credit
 - meet with the supervisor twice at appropriate intervals, and
 - present the results of the research in a major research paper of at least 5500 words per credit.
2. For each hour of credit in a **Reading** course, the student is expected to:
 - complete at least 900 pages of reading for each credit
 - meet with the supervisor twice at appropriate intervals, and
 - submit critical reading reports, of at least 3000 words per credit, on the material read.

PROCEDURE

1. Students wishing to enroll in a directed study course should first secure the consent of a faculty member to serve as supervisor. Projects should fall into the area of specialization of the faculty member.
2. The attached application form should be completed in consultation with the supervisor.
3. The application should then be submitted to Lori Muz, the Office Manager, who will pass it on to the Academic Committee.
4. If the application is approved, the student will be registered for the course. It should be noted that directed studies are subject to the regulations which govern other courses, particularly in regard to beginning/ending dates, withdrawals, and incompletes. The dates are listed in the Seminary catalogue.

PAYMENT

1. The cost is based on the current rate as stated in the catalogue.
2. Directed Studies are included in the full-time tuition cap.



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APPLICATION FOR DIRECTED STUDY

Full Name: _____ ID# _____

E-mail: _____

Please ✓ all the relevant boxes:

This will be a: Research Course Reading Course in _____

Credits: _____ Supervisor: _____

Project to begin: Fall Semester Winter Semester Spring Session

Anticipated completion date: _____

Description of project: (use back if necessary)

Student's Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

of Directed Study credits taken already: _____ # of credits completed at Taylor Seminary: _____

Cum. GPA: _____

APPROVED BY ACADEMIC COMMITTEE: (Signatures) _____ Term: _____

Academic Chair: _____ Date: _____

Committee Member: _____ Date: _____

COURSE NO.: _____ COURSE NAME: Directed Study in _____

Registrar's Office: Processed by _____ Date: _____

- Updated in Jenzabar Notify Student (cc Academic Dean) Original form in SF
- Copy for Business Office E-copy for Registrar's Office