



Course Withdrawal Form

Students withdrawing from a course(s) **AFTER** the 'Registration Revision' deadline must complete and submit this form. A grade of "W" will be recorded on the student's transcript as a 'Withdrawal' (not counted in GPA). **ALL** deadlines are listed on the "Calendar of Events" page in Taylor's Academic Catalogue available on the website or at the General Office.

Name: _____ Date: _____

Program of Studies: _____ Student ID No: _____

Email: _____ Faculty Advisor: _____

Note: When withdrawing from all courses during a semester you must fill out and submit the **Notification of (Program or Semester) Withdrawal Form**

Course Code	Course Name	Academic Year	Semester
E.g. BL – 401	Biblical Literature	2016-2017	Fall

Student's Signature: _____ **Date:** _____

NOTE: This Course Withdrawal Form can be submitted via one of the following methods:

- E-mail:** Admissions@Taylor-Edu.ca If submitting this form electronically, fill out and save a copy of this form to your computer, then attach the completed file to an email to the above address. **NOTE:** For users on certain computers or browsers, you may need to save this form to your computer by using the 'PRINT' function. Simply choose 'PRINT' then change the 'DESTINATION' (printer) to 'SAVE AS PDF'.
- Fax:** (780) 436-9416
- Print and Mail to:** Taylor Seminary 11525-23 Avenue NW, Edmonton, AB T6J 4T3

Office Use Only

Date Received _____ Date Processed _____ Processed by _____

Academic Year: _____ Jenzabar Term: _____

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|--|--|---|
| <input type="checkbox"/> Confirmation Email: Student Email | <input type="checkbox"/> Notification: Faculty Advisor Email | <input type="checkbox"/> Notification: Instructor Email |
| <input type="checkbox"/> Original to Registrar's Office | <input type="checkbox"/> Copy to Business Office | <input type="checkbox"/> Charge \$10.00 Course Withdrawal Fee |